

**Minutes of the 5th Annual General Meeting of the Prostate  
Cancer Support Federation held at Leamington on 25<sup>th</sup> April  
2012**

**Theme – “Screening for Prostate Cancer - Are We Making Progress”**

**1. Roll Call**

The following Member Organisations were represented by the Delegates shown:

APPLE	Ken Mastris
Cambridge PCSA	John Gibbs
Chilterns PCSG	Mike Basnett
Cornwall PCSG	Michael Gill
Cotswolds PCSG	Robin Ewart
Greater London PCSG	Colin Frith
High Peak PCSG	Mike Harrison
Leeds PCSG	David Padfield
Leighton Hospital PCSG	Garry Steele
Norfolk & Waveney PCSG	David Haines
North Staffs PCSG	Clive Stevenson
Oxfordshire PCSG	George Goldsmith
PCaSO	David Smith
Prostate Cancer Support	Pauline Bowden
PCSA Central England	Peter Smith
PROSTAD	Stuart Berry
PSA Kent	Graham Edwards
PCSA Central England	Brian Cooley
Reading PCSG	Dr Stephen Allen
Somerset PCSG	Brian Smart
South East Cancer Support Group	Terry Garrigan
Teesside PCSG	Colin Peach
Wirral & North Cheshire PCSG	Calvin Wood

The following Partner Members were represented by the people shown:

Prostate Action	Emma Malcolm
Apologies	
Bob Arthy	FOPS
John McCarthy	North Cumbria
John Dwyer	PCS/ Trustee
Phil Burr	The West Wales
	PCSG
Richard Firth	Prospect
Graham & Sue Fulford	GFCT

## **2. Chairman's Report**

Sandy Tyndale-Biscoe, the Hon Chairman, welcomed the delegates and attendees to a damp Leamington and a 5<sup>th</sup> AGM. He reported on the activities of the Charity over the past 3 years. He reminded the audience that it was in this Pump Room two and half years ago that the "Great PSA Debate" was held, where a significant level of consensus was achieved from proponents of both sides of the debate, particularly on the issue of risk-based assessment as a form of screening. As a result the Federation, with Ken Muir of the Warwick Medical School, The Graham Fulford Charitable Trust and David Baxter-Smith have initiated and progressed 'Riskman', a trial, that could change clinical practice within 4 years. The trial had now progressed to the 2<sup>nd</sup> stage and at the end of the first stage, a paper had been published in 'Trends in Urology'.

ST-B introduced Rowena Bartlett, The Federation's recently appointed Development Director; generously funded by Prostate Action for 5 years. Rowena comes to the PCSF with a wealth of experience, having been CEO of Haven, a breast cancer charity. Rowena, duties will include fundraising, defining a strategy to take the PCSF forward: Part of that will include succession planning. A topic that was later mention in the AGM proceedings.

The Helpline, which taken over from PSA is being successfully run by John Coleman running it. Whilst not busy, there is significant usage of the facility, with an average of 6 to 7 call per day sometimes 12.

ST-B thanked Hugh Gunn for his dedication and expertise in the production of the Federation's Newsletter "*Prostate Matters*". The next edition will be dedication to the AGM.

The Chairman then ran briefly through a busy agenda, the theme of which, focused on taking forward *Prostate Risk Assessment*. He concluded his report by thanking all the Trustees and other helpers for all the hard work that they have been putting into making the Federation such a success.

## **3. Hon Treasurer's report**

Hugh Gunn, the Hon Treasurer, presented the audited accounts for the year ended 31<sup>st</sup> December 2011. This is summarised in Appendix 1:

## **4. AGM Considerations and Actions**

Change the name of the PCSF to reflect more prominently the patient role, suggested in autumn 2011 workshop, was not taken forward, following strong comments from members.

Gary Steel made the point that we need to energise the GP population with a 1 day workshop. Emma Malcolm offered the delegates and attendees a GP workshop in their area (Masterclass)

Amgen donation to put a leaflet in every GP practice

The Treasurer discussed the tight running budget of the PCSF and asked the delegates to take back to their membership the option of raising the affiliate fees

## **5. Elections**

Ken Mastris took over the Chair for the election of the post of Chairman.

### **a. Chairman**

Sandy Tyndale-Biscoe was elected as Hon Chairman

### **b. Officers: Secretary and Treasurer**

David Smith was elected as Hon Secretary

Hugh Gunn was elected as Hon Treasurer.

### **c. Trustees**

The following were elected as Trustees:

Emma Malcolm – Prostate Action

Rob Banner – Prostaïd

Ken Mastris – APPLE

Bob Arthy - FOPS

### **d. National representatives & volunteers**

The following volunteered to fill the posts indicated:

European Representative: Ken Mastris

Medical Advisor: David Baxter-Smith

Newsletter Editor: Hugh Gunn

Grants Secretary: Sandy Tyndale-Biscoe

Sponsorship: Rob Banner

Website maintenance: Sandy Tyndale-Biscoe

Helpline coordinator: John Coleman

Membership secretary: Hugh Gunn/ Sandy Tyndale-Biscoe

Representatives on National groups: NCRI; PCAG; PCCA; NICE:

Sandy Tyndale-Biscoe, David Smith and John Dwyer

Education/Research coordinator: John Dwyer

## **6. Amendments to the Constitution**

The restriction of a minimum size of group to 15 be struck out

The PCSF committee will be given the power to recruit

Succession planning needs to be addressed

Ken Mastris proposed the changes and they were seconded by Gary Steele.

## **7. Any other business**

The theme for the Autumn Workshop was discussed and the suggestions were Trials and GP Education. It was felt that the latter could be best dealt with by Emma and her Master classes.

The Trials suggestion was taken forward and Rowena will progress it as part of her role.

## **8. Close**

The Chairman closed the meeting thanking the speakers, delegates, attendees for their time and attendance.

There being no further business, the meeting closed.

## 9. Appendix 1.

### Prostate Cancer Support Federation Accounts

#### PROSTATE CANCER SUPPORT FEDERATION

#### BALANCE SHEET AT 31 DECEMBER 2011

	Notes	2011 Total funds £	2010 Total funds £
<b>CURRENT ASSETS</b>			
Bank account no. 1		41,852	13,199
Bank account no. 2		6,157	3,002
Debtors	4	2,179	1,668
<b>CREDITORS</b>			
Amounts falling due within one year	5	(625)	(625)
<b>NET CURRENT ASSETS</b>		<u>49,563</u>	<u>17,244</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		49,563	17,244
<b>NET ASSETS</b>		<u>49,563</u>	<u>17,244</u>
<b>FUNDS</b>			
Unrestricted fund	7	7,159	9,489
Restricted General fund		7,887	287
Restricted Prostate Action fund		25,670	-
Riskman Trial fund		6,157	3,002
Restricted PSA fund		2,690	4,466
<b>TOTAL FUNDS</b>		<u>49,563</u>	<u>17,244</u>